

WHISSONSETT PARISH COUNCIL
MINUTES OF ANNUAL PARISH COUNCIL MEETING
HELD ON 12TH MAY 2016 AT 8.00 P.M. IN
WHISSONSETT VILLAGE HALL

Present: Cllr D Burton, Cllr J Newton, Cllr A Mountain, Cllr S Dye, Cllr G Buckley
and Cllr James Daniels,
Others Present: 6 electors

1. To elect the Chairman and Vice Chairman of the Parish Council for the forthcoming year

Cllr Daniels proposed Cllr Burton for the position of Chairman of the Parish Council for the forthcoming year, seconded by Cllr Dye and carried. Cllr Burton accepted the position. The Clerk received the signed Declaration of Acceptance of Office form. Cllr Burton proposed Cllr Dye for the position of Vice Chairman of the Parish Council for the forthcoming year, seconded by Cllr Daniels. Cllr Dye accepted the position.

2. Welcome and to accept apologies for absence

The Chairman of the Parish Council welcomed those present to the meeting. There were apologies for absence from Cllr Bruce Andrews and these were accepted.

Apologies for absence were also received from County Cllr Mark Kiddle-Morris.

3. To receive any Declarations of Interest

There were no interests declared.

4. To confirm and accept Minutes of 17th December meeting

Cllr Daniels proposed the minutes, which had been circulated, be accepted as a true and accurate record, Cllr Newton seconded the proposal, carried by the Council.

5. To report on any matters arising from the minutes of February (not on agenda)

There were no matters arising from the minutes.

The Chairman adjourned the meeting for the Public Participation period

PUBLIC PARTICIPATION PERIOD

County Cllr Mark Kiddle-Morris had left at the end of the Annual Parish meeting so was not present to deliver any report. He had done so at the Parish meeting,

The turnstile at the end of Church Lane needs repairing. Cllr Mountain will contact someone he knows and have this dealt with.

The Chairman closed the Public Participation period and resumed the meeting.

6. To discuss Correspondence

The following mail had been received:-

Came & Co. Newsletter

Copy of Clerks & Councils direct magazine

Letter from Open Spaces Society regarding Footpath no 5. The Parish Council will write a letter to Norfolk County Council and relay to them the contents of the letter.

7. To discuss any Planning issues

Breckland 3PL/2015/0834/F Mr Tim Ulph, The Old Bell Annexe, change of use from residential annexe to holiday let, refusal of planning permission

Breckland 3PL/2016/0478 Mr Stangroom, Hamrow Farm, removal of existing single storey conservatory and erection of a 2 storey extension to provide additional living space. The Parish Council did not object to this application.

8. To discuss any Highways issues

There are pot holes on the Colkirk Road and New Road Junction. Also there are some at Mill Lane, near Swan Hill House and down London Street. The Clerk will contact Highways and highlight the problems.

Lorries are coming down from Raynham Road and when they reach The Swan they are jack-knifing. This is a dangerous manoeuvre and is happening in the early hours of the morning. Damage is being done to property and the Parish Council decided a letter should be sent to Mr Edmondson asking him if he was aware of the situation and also asking if the trucks could be re-routed. Cllr Dye offered to send the letter.

9. To discuss the Church Lanes

There is a lot of wood lying around the lanes but a trailer is needed to deal with it. The Chairman will talk to Mr Gary Lake about dealing with this.

10. To authorize any necessary financial transactions

The Parish Council authorized the following financial transactions:-

HMRC tax for March, April and May	£74.60	Clerk's net salary March, April and May	£298.90
Clerk payment from NALC work training and extra hours worked ref.	Transparency Code		£98.00
D Burton expenses	£100.00	J Bamforth (website)	£100.00
Grant from NALC for a laptop	£333.32		

Before the meeting a cheque had been sent to Mr Gary Lake for £2,000 (1st payment for grass cutting) and a cheque for £160.00 for mole catching.

11. To adopt the end of year accounts and the Annual Return

Cllr Mountain proposed the end of year accounts and the Annual Return be adopted, seconded by Cllr Newton and carried.

12. To discuss rubbish on the playing field

It was decided to carry out a village walk-about the following week and the rubbish on the field would be looked at.

13. To discuss progress with the allotments

There was nothing particular to report regarding the allotments but they will be looked at during the village walk-about.

14. To receive an update on the website funding

A small amount of funding had been obtained for the website from NALC, in relation to the Transparency Code compliance.

15. To receive items for the next Agenda

To receive an update on the Village Walk-About

To discuss the rubbish on the playing field

To discuss the website

16. To set dates of next meeting

The next meeting will be held on Thursday June 30th at 7.30 p.m. in the Village Hall.

There being no further business to discuss, the meeting finished at 9.15 p.m.

.....
Chairman

.....
Date