

WHISSONSETT PARISH COUNCIL

Minutes of a meeting held at 7.40pm on Thursday 8th November 2018 in the Village Hall.

Present: Cllr Sally Dye (Chair)
Cllr Caroline Edge
Cllr Graham Buckley
Cllr John Newton
Cllr James Daniels

District Cllr Trevor Carter
Two members of the public
Sheryl Irving (Clerk)

1. Welcome and apologies for absence.

The Chairman apologised for the delayed start and welcomed everyone to the meeting. Apologies were received from Cllr Bruce Andrews and County Cllr Mark Kiddle-Morris.

2. To receive any declarations of interest.

There were none received.

3. To approve the minutes of the meeting held on 13th September 2018.

Cllr Edge proposed that the minutes be accepted as a true record, this was seconded by Cllr Buckley and agreed by Council. The minutes were duly signed by the Chairman.

4. Matters for information only (not on the agenda).

- Website update – it was noted there remained some inaccuracies on the updated site and these would be identified and corrected.

5. Open Forum for Public Participation.

A member of the public requested two new allotment plots. The Chairman will contact the current tenant to see if this can be arranged.

A member of the public reported blocked drains on New Road, School Road and Wash Lane – this will be reported to the Highway Rangers.

A member of the public identified a pothole on Mill Lane – this will be reported to Highways.

6. County & District Councillors

D/Cllr Carter gave the following update but he first commended Whissonsett PCC on the excellent WW1 exhibition currently on display and highly recommended a visit to the Church.

As part of the Silver Service Programme, Breckland are running free musical workshops throughout the district, and the string-quartet, Bojangles, will also be touring with their new show, Excalibow.

The Chairman then read a written report received from C/Cllr Mark Kiddle-Morris, in his absence.

The budget consultation is ongoing and can be viewed online, there will be an increase in council tax of 2.99%.

The Children's Centre consultation is also ongoing and it is proposed to close some of the current centres and move the service to local community centres etc, thereby increasing accessibility.

He had recently attended a meeting in Whissonsett with the Highways Engineer and the resurfacing at the top of London Street will be put onto the programme of works, although a date is not known.

The Chairman thanked D/Cllr Carter for his input and he then left the meeting.

7. Planning Issues

a) Decisions to note.

- 3PL/2018/1112/VAR - Talbot House, London Street - Removal of condition 16 on pp 3PL/2018/0032/O - highways requirements can be met without demolishing outbuilding. Parish Council Comments: No objections. Current Status: Undecided – Noted.
- 3PL/2018/1069/F - Halmdayle, London Street - Proposed new residential dwelling. Parish Council Comments: Issues raised re access, turning and parking. Current Status: Undecided – Noted.
- 3PL/2018/1058/F - Land to the rear of High House, High Street - Erection of one self-build dwelling. Parish Council Comments: Issues raised re access, turning and parking. Current Status: Undecided – Noted.

b) Applications to consider.

There were no new applications to consider.

8. To consider any Highways matters.

a) To consider an application for a Trod under the Parish Partnership Scheme.

An estimate for the trod had not yet been received – a decision was deferred until an estimate has been received.

b) To receive an update re London Street resurfacing (hot weather damage).

Norfolk County Council do not consider that any works are currently required.

c) To receive an update re the Church Lane resurfacing.

A quote of £780 had been received for resurfacing part of Church Lane. Cllr Edge proposed that the work be carried out, this was seconded by Cllr Dye and agreed by Council.

d) To consider a change of name request for Springwell Road to Springwell Lane.

Council saw no need for this change of name.

e) To receive a report re the Horse Close Lane footpath.

It was agreed the footpath was overgrown and this will be reported to Norfolk County Council for action.

f) To consider any new issues.

It was noted that someone had been dumping green waste in Church Lanes and this will be monitored to try and identify the culprit.

9. To receive a report re the grass cutting contract.

No meeting had yet taken place and the item was deferred to the next meeting.

10. To consider any issues relating to the Play Area.

Three quotes had been obtained for the replacement fencing, Cllr Daniels proposed the quote for £675 be accepted and the works carried out, this was seconded by Cllr Buckley and agreed by Council.

Cllr Edge continues to obtain quotes for new equipment.

11. To consider any issues relating to the Allotments.

a) To consider a request for an allotment.

This had been dealt with at time 5, although Council agreed that a refundable deposit of £100 should be obtained prior to occupation.

b) To consider any new issues.

It was agreed to purchase a sign for the allotment gate.

12. Correspondence

(any correspondence received after the agenda has been published will be circulated at the meeting)

- Norfolk Boreas Offshore Wind Farm - Statement of Community Consultation – noted.
- Barclays – Wells-next-the-sea Branch closure – noted.
- Norfolk County Council Budget consultation – noted.

13. Finance & Governance Matters

a) To receive a financial statement for the year ending 31st March 2019.

The report was noted.

b) To approve the following payments:

CLr Dye proposed approval of the following payments, this was seconded by CLr Edge and agreed by Council.

- Clerk (Salary/Allowance – Oct/Nov) £225.20
- HMRC £21.60
- Brisley Parish Council £82.05
(CiLCA £63.88/SLCC £18.17)
- Sheryl Irving (CiLCA Reference Books) £19.42
- Website £250.00
- Whissonsett PCC (Wreath) £17.00 (S137 payment)
- Grass Contractor £2180.00

c) To consider the draft budget for the financial year ending 31st March 2020.

This item was deferred to next meeting when quotes for the play area, hedging and a newsletter should be available.

14. To consider the co-option of a councillor to fill the vacancy.

There were no potential candidates.

15. To receive matters for the next agenda.

- Website
- Newsletter

16. To note the date of the next meeting – Thursday 13th December 2018 at 7.30pm in the Village Hall.

The date was noted.

The meeting closed at 9.30pm.

Signed: _____

Date: _____