

WHISSONSETT PARISH COUNCIL

Minutes of a meeting of Whissonsett Parish Council held in the Village Hall on Thursday 13th December 2018 at 7.30pm.

Present: Cllr Sally Dye (Chair)
Cllr Caroline Edge (Vice-Chair)
Cllr James Daniels
Cllr Graham Buckley
Cllr Bruce Andrews
Cllr John Newton

District Cllr Trevor Carter
Sheryl Irving (Clerk)

1. Welcome and apologies for absence.

The Chairman welcomed everyone to the meeting, there were no apologies for absence.

2. To receive any declarations of interest.

Cllr James Daniels declared an interest in item 7b) and would take no part in the discussion/decision.

3. To approve the minutes of the meeting held on 8th November 2018.

Cllr Buckley proposed that the minutes be accepted as a true record, this was seconded by Cllr Edge and agreed by Council. The Chairman duly signed the minutes.

4. Matters for information only (not on the agenda).

There were no matters for information.

5. Open Forum for Public Participation.

There were no members of the public present.

6. County & District Councillors

D/Cllr Carter gave the following update:

Breckland Council are in a strong financial position and, despite receiving no funds from Government, are likely to raise the precept by just 1.9%.

The Council has raised a White Ribbon Flag for victims of abuse and are investing money in a support unit.

The Silver Service programme continues to run a series of events, with the next one being a Hollywood Musical Extravaganza workshop, running from 21st to 23rd January.

Breckland is on track to have a 'blueprint for growth' by the summer of 2019 when the Local Plan is likely to be adopted, this will identify land for housing growth and employment use across the district.

Breckland has launched a landlord forum aimed at providing expert guidance to landlords and ensuring they are fully aware of current legislation.

The Chairman thanked D/Cllr Carter for his input.

7. Planning Issues

a) Decisions to note.

- 3PL/2018/1112/VAR - Talbot House, London Street - Removal of condition 16 on pp 3PL/2018/0032/O - highways requirements can be met without demolishing outbuilding.
Parish Council Comments: No objections.
Current Status: Permission – Noted. Council also noted that the recent application for two further dwellings had been withdrawn.
- 3PL/2018/1069/F - Halmdayle, London Street - Proposed new residential dwelling.
Parish Council Comments: Issues raised re access, turning and parking.
Current Status: Undecided – Noted.
- 3PL/2018/1058/F Land to the rear of High House, High Street - Erection of one self-build dwelling.
Parish Council Comments: Issues raised re access, turning and parking.
Current Status: Refused – Noted.
- 3PL/2018/1350/HOU - 2 Orchard Close - Proposed car-port extension to existing double garage.
Parish Council Comments: No objections.
Current Status: Undecided – Noted. A local resident had raised objections and will be advised to submit these separately to Breckland.
- It was noted that the Mill Road application for a new bungalow had now gone to appeal.

b) Applications to consider.

- 3PL/2018/1415/D – Meadow House, Mill Lane – reserved matters – the Council had no objections to the application.

8. To consider any Highways matters.

a) To receive an update regarding the application for a Trod under the Parish Partnership Scheme.

It was agreed not to continue with an application for a trod due to both funding and the BT cabling which was in the proposed verge location.

b) To receive an update re the Church Lane resurfacing.

This work had been completed and a local resident had thanked the Council for the improvements.

c) To receive a report re the Horse Close Lane footpath.

This matter has been referred to Norfolk County Council.

d) To consider any new issues.

The following new issues were raised and will be reported to the appropriate authorities:

- Pot Hole on New Road – opposite Church Farm gates.
- Overgrown and obstructive bush at East View Crescent, New Road.
- Overgrown hedge and discarded cuttings at East View Crescent, New Road.
- Blocked grit box, East View Crescent, New Road.
- Exposed drain cover, corner of new Road and Springwell Road.
- Mill Lane – drains and banks damaged by Open Reach vehicles.
- Pot Hole on Mill Lane – just past 30mph sign.
- Pot Holes on road from Swan Hill to Mill Lane.

9. To receive a report re the grass cutting contract.

This item has been deferred to the next meeting as no meeting with the contractor had taken place.

10. To consider issues relating to the Play Area.

a) To consider the installation/refurbishment of equipment.

Cllr Edge had obtained three quotes for the refurbishment of the play area. The proposal was approved although a rain shelter was also requested, making the total cost approx. £30,000.

Cllr Dye proposed Council approve option three, using the current play area reserves with Council also setting by a further £12,453 (making a total of £15,000), with the additional monies to be grant funded. This was seconded by Cllr Newton and agreed by Council.

b) To consider the resurfacing of the playing field drive.

A request had been received to resurface the drive and it was agreed to obtain a quote and then to approach the residents of Playing Field Drive to each fund a quarter of project cost.

c) To consider any other issues.

There were no other issues raised.

11. To consider any issues relating to the Allotments.

a) To consider a request for a half acre plot.

It was agreed that the request should be refused, if allotment rules permit.

b) To consider a rent review for the remainder of allotment field.

Cllr Edge proposed a reduction to £130 per annum, given the reduction in land area, this was seconded by Cllr Buckley and agreed by Council.

c) To consider any other issues.

There were no other issues raised.

12. Correspondence

No correspondence had been received.

13. Finance & Governance Matters

a) To receive a financial statement for the year ending 31st March 2019.

Cllr Dye proposed acceptance of the financial statement, this was seconded by Cllr Daniels and agreed by Council.

b) To approve the following payments.

Cllr Edge proposed approval of the following payments and this was seconded by Cllr Dye and agreed by Council.

- Clerk (Salary/Allowance – Dec) £123.40
- Fransham PC (Election Course) £4.00
- Community Heartbeat (Defib) £87.60 (\$137 payment)
- ROSPA Play Safety (Inspection) £92.40 (paid 15.11.2018)
- Shery Irving (Allotment sign) £24.00

c) To consider the draft budget for the financial year ending 31st March 2020.

With the amendment relating to play area reserves, Cllr Dye proposed approval of the budget, this was seconded by Cllr Newton and agreed by Council.

Cllr Daniels proposed that the precept remain at its current level of £13,000, this was seconded by Cllr Newton and agreed by Council.

14. To consider the co-option of a councillor to fill the vacancy.

No volunteers had come forward.

15. To receive matters for the next agenda.

There were no new matters for the next agenda.

16. To note the date of the next meeting – Thursday 24th January 2019 at 7.30pm in the Village Hall.

The date was noted.

The meeting closed at 9.20pm.

Signed: _____

Date: _____

DRAFT